

# Visualising Your Candidature



AUSTRALIAN  
UNIVERSITY OF  
THEOLOGY

1

- Think of a topic
- Check your qualifications against the course admission requirements

2

- Speak to potential supervisor(s) & college
- Get your documents together
- Complete the application form

3

- College to submit to Research Committee
- Accept offer of enrolment

# Before you begin



1

- College & GSR induction
- Initial meeting with supervisors

2

- Complete research & dissemination plans
- Determine resources

3

- Begin keeping a log of your work & AI use
- Consider potential examiners & internships

# The first 3 months



1

- Monthly Sit Down & Write Sessions (including HDR skills sessions)
- College research seminars (candidates must present at least once before CoC)

2

- Annual Progress Report (APR)
- HDR Conference

3

- Scholarly societies
- Potential conferences

# The first 12 months



1

- Research Proposal
- (Revised) Research & Dissemination Plans, Internship Agreement (if appropriate)
- Confirm resources

2

- CoC Portfolio to Advisory Panel
- Present to Advisory Panel & respond to questions

3

- Response to Panel and updated Portfolio
- Submit Portfolio to Research Committee (may need revision)

# Confirmation of Candidature (CoC)



1

- Prepare along with CoC material
- Submit to Ethics Committee (HREC) after RC has approved CoC

2

- There will be revisions required!
- Aim to do them as soon as possible & resubmit to HREC

3

- May need further revisions and/or meeting with members of HREC



1

- Keep your supervisor (and registrar) informed
- Seek professional help, if necessary

2

- Understand your options for suspension, leave of absence and extension

3

- Speak to Postgrad Coordinator, Research Integrity Advisor (RIA) or Research Office, as necessary

# When things go wrong



1

- Submit Notice of Intention to Submit (NOITS) 3 months prior to expected thesis submission

2

- Carefully proofread and submit your thesis (and Portfolio for DMin). Thesis uploaded to TurnItIn

3

- Present to submission panel & respond to questions
- Celebrate and be prepared to wait!
- Validated thesis to be sent to examiners

The end is in sight



1

- Examiners' reports
- Supervisor's response

2

- HDR Examination Panel (HDREP)
- Research Committee

3

- Corrections (or Revise and Resubmit)
- Conferral by Academic Board

# Examination and completion



1

- Hardbound copies

2

- Thesis repository form
- Citation

3

- Graduation ceremony

