



Policy Owner	Director of Teaching and Learning
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Superseded documents	None
Related documents	Courses Policy Institutional Approval Criteria Library Policy
Related HESF Standards	3.3
Student Lifecycle Stage/s	Learning

1. PURPOSE

To ensure that AUT Affiliated Colleges provide well-maintained physical and electronic resources and infrastructure that is sufficient to enable the achievement of its higher education objectives across all its locations.

2. DEFINITIONS

Definitions for any words in **Bold** in this document can be found in the [Policy Glossary](#). The first instance of each defined term has been outlined in bold.

3. SCOPE

This policy applies to all AUT affiliated Colleges.

4. POLICY STATEMENT

The AUT requires that all affiliated colleges systematically review the resources required for providing AUT courses to all students, in both on campus and off campus delivery modes including synchronous and asynchronous delivery. These include, but are not limited to, teaching facilities, online and physical library resources, and IT resources.

5. PRINCIPLES

Learning Resources

- 5.1 Affiliated College Academic and Library staff have a joint responsibility to ensure appropriate scholarly resources are available to students to support their learning.
- 5.2 Learning resources such as library collections, services, teaching notes and recordings, where supplied or recommended for a course of study, are to be relevant to the expected learning outcomes, appropriate to the level of study, authoritative, up to date and accessible to all students.
- 5.3 Lecturers and tutors are accessible during advertised consultation hours and administrative staff are accessible within college hours if needed by students.
- 5.4 All students have timely access to electronic resources and the LMS and training is available in the use of the systems.



5.5 Prescribed resources are to be:

- Available for Affiliated College libraries to purchase;
- Available within the Affiliated College Library resource collection;
- Able to be digitised under the relevant copyright provisions; and
- Made freely available to students either online (preferable) or in the Affiliated College Library

5.6 Affiliated College Libraries are considered a secondary source of textbook access for students. The availability of any resource for students via the Library is not required to be at a 1 to 1 ratio.

Learning Spaces on campus

5.7 Learning spaces, libraries, collaborative workspaces and personal study spaces are provided and have sufficient seating capacity, ventilation, cooling, heating, lighting, and free internet access.

5.8 Learning space equipment, including computers, data projectors, screens and sound equipment is provided and maintained.

Learning Off-campus

5.9 All students have sufficient access to computers, the internet, electronic resources, including library resources, and the LMS.

5.10 Availability of lecturers and tutors is consistent with an off-campus mode of study.

5.11 Librarians and other support staff are accessible to off-campus students.

Infrastructure

5.12 Students have access to a common room, with tables, chairs and drinking water.

5.13 All college areas have accessible entry and facilities.

Learning Support

5.14 Students' access to learning resources are not hindered by cost, technology requirements or accessibility, including those students with special needs and off campus students.

5.15 Students have access to learning support services which are consistent with their course of study and mode of delivery.

6. RELATED LEGISLATION

[Higher Education Standards Framework \(Threshold Standards\) 2021](#)

[Higher Education Support Act 2003](#)

7. REFERENCES

[TEQSA Guidance Note: Staffing, learning resources and educational support](#)

8. VERSION HISTORY



Version	Approved by	Approval Date	Effective Date	Changes made
1.	Academic Board	June 2006	June 2006	
2.	Academic Board	29 July 2016	29 July 2016	Revision
3.	Academic Board	16 October 2020	01 January 2021	New template. Updated.
4.	Academic Board	20 October 2023	20 October 2023	Revision
5	Vice-Chancellor	June 2025	June 2025	New policy format, minor editorial updates to implement university status.

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